

土地註冊處各辦事處資料

服務類別	土地註冊處各辦事處地址	電話號碼
按《建築物管理條例》(第 344 章)辦理業主立案法團(「法團」)的註冊申請、發出註冊證書、備存法團登記冊、為法團呈交的文件存案、以及向公眾提供查閱法團紀錄。	市區	
	<u>客戶服務中心</u> 香港金鐘道 66 號金鐘道政府合署 19 樓 (提供港島、九龍及離島區的業主立案法團服務)	3741 2278
	新界區	
	<u>大埔查冊中心</u> 大埔鄉事會街 8 號大埔綜合大樓 4 樓 (提供北區、西貢區、沙田區及大埔區的業主立案法團服務)	2653 5859
	<u>荃灣查冊中心</u> 荃灣青山公號 174-208 號荃灣多層停車場大廈 11 樓 (提供荃灣區及屯門區的業主立案法團服務)	2416 3505
<u>元朗查冊中心</u> 元朗橋樂坊 2 號元朗政府合署暨大橋街市 7 樓 (提供元朗區的業主立案法團服務)	2475 0341	

新界區的三個查冊中心分別為按照前新界土地註冊處的分區來劃分的相關地區提供業主立案法團服務。請查閱「業主立案法團索引」(網址：<http://www.landreg.gov.hk/tc/services/oi-index.htm>)，或致電本處辦事處，以確定哪一個客戶服務中心或查冊中心提供所需的業主立案法團服務。

Information of the Land Registry's Offices

Services	The Land Registry's Address	Telephone Number
Approving applications for registration of owners' corporations, issuing certificates of registration, maintaining a register of corporations, keeping of the documents filed and provision of filed documents for public search and inspection under the Building Management Ordinance (Cap.344).	Urban Area	
	<u>Customer Centre</u> Queensway Government Offices, 19/F., 66 Queensway, Hong Kong (Provides owners' corporations services for Hong Kong, Kowloon and Islands district)	3741 2278
	New Territories	
	<u>Tai Po Search Office</u> Tai Po Complex, 4/F., 8 Heung Sze Wui Street, Tai Po (Provides owners' corporations services for North, Sai Kung, Sha Tin and Tai Po districts)	2653 5859
	<u>Tsuen Wan Search Office</u> Tsuen Wan multi-storey Carpark Building, 11/F., 174-208 Castle Peak Road, Tsuen Wan (Provides owners' corporations services for Tsuen Wan and Tuen Mun districts)	2416 3505
<u>Yuen Long Search Office</u> Yuen Long Government Offices and Tai Kiu Market, 7/F., 2 Kiu Lok Square, Yuen Long (Provides owners' corporations services for Yuen Long district)	2475 0341	

Our three search offices in the New Territories provide owners' corporations services for respective districts which are regionalized in accordance with the districts of the former NT Land Registries. Please refer to the Index of Owners' Corporations (<http://www.landreg.gov.hk/en/services/oi-index.htm>) or call our search offices to ascertain which customer centre/search office will provide the required owners' corporations services.