



# 土地註冊處

保障市民財產，支持公開市場



## 土地註冊處各辦事處資料

服務類別	土地註冊處各辦事處地址	電話號碼	辦公時間
收契	<ul style="list-style-type: none"><li>客戶服務中心 香港金鐘道66號 金鐘道政府合署19樓</li></ul> <p>(如欲申請在土地註冊處作宣誓以根據《土地註冊規例》第7(a)條核實註冊摘要，請先致電預約。)</p>	3541 2200	星期一至五  上午9時至 下午1時30分
查閱土地紀錄、申請「物業把關易」及查閱業主名下物業資料	<ul style="list-style-type: none"><li>客戶服務中心</li></ul>	3741 2423	星期一至五  上午9時至 下午12時30分 下午2時至5時  (午膳時間照常提供自助查冊服務)
	<ul style="list-style-type: none"><li>大埔查冊中心 大埔鄉事會街8號 大埔綜合大樓4樓</li></ul>	2653 5859	
	<ul style="list-style-type: none"><li>荃灣查冊中心 荃灣青山公路174至208號 荃灣多層停車場大廈11樓</li></ul>	2416 3505	
	<ul style="list-style-type: none"><li>元朗查冊中心 元朗橋樂坊2號 元朗政府合署暨大橋街市7樓</li></ul>	2475 0341	
業主立案法團註冊申請及查閱業主立案法團紀錄	市區		星期一至五  上午9時至 下午12時30分 下午2時至5時
	<ul style="list-style-type: none"><li>客戶服務中心 (提供港島、九龍及離島區的業主立案法團服務)</li></ul>	3741 2278	
	新界區		
	<ul style="list-style-type: none"><li>大埔查冊中心 (提供北區、西貢區、沙田區及大埔區的業主立案法團服務)</li></ul>	2653 5859	
	<ul style="list-style-type: none"><li>荃灣查冊中心 (提供荃灣區及屯門區的業主立案法團服務)</li></ul>	2416 3505	
	<ul style="list-style-type: none"><li>元朗查冊中心 (提供元朗區的業主立案法團服務)</li></ul>	2475 0341	
新界區的三個查冊中心分別為按照前新界土地註冊處的分區來劃分的相關地區提供業主立案法團服務。請到本處網站查閱「業主立案法團索引」(網址： <a href="http://www.landreg.gov.hk/tc/services/oi-index.htm">http://www.landreg.gov.hk/tc/services/oi-index.htm</a> )，或掃描右方的快速回應碼，或致電本處的查冊中心，以確定應到哪一個查冊中心獲取所需的業主立案法團服務。			



# THE LAND REGISTRY

Securing Your Property,  
Supporting an Open Market



## Information of the Land Registry's Offices

Services	The Land Registry's Address	Telephone Number	Service Hours
Deeds lodgement	<ul style="list-style-type: none"> <li><b>Customer Centre</b> Queensway Government Offices, 19/F., 66 Queensway, Hong Kong.</li> <li><i>(For application for taking of oaths at the Land Registry for the purpose of verifying memorial under Regulation 7(a) of the Land Registration Regulations, please make prior appointment by telephone.)</i></li> </ul>	3541 2200	Monday to Friday 9 am - 1:30 pm
Search of land records, application for Property Alert and Owner's Properties Information Check	<ul style="list-style-type: none"> <li><b>Customer Centre</b></li> <li><b>Tai Po Search Office</b> Tai Po Complex, 4/F., 8 Heung Sze Wui Street, Tai Po.</li> <li><b>Tsuen Wan Search Office</b> Tsuen Wan Multi-storey Carpark Building, 11/F., 174-208 Castle Peak Road, Tsuen Wan.</li> <li><b>Yuen Long Search Office</b> Yuen Long Government Offices and Tai Kiu Market, 7/F., 2 Kiu Lok Square, Yuen Long.</li> </ul>	3741 2423 2653 5859 2416 3505 2475 0341	Monday to Friday 9 am - 12:30 pm 2 pm - 5 pm (No lunch break for Self-Service Search)
Application for registration of owners' corporations and search of owners' corporation records	<b>Urban Area</b> <ul style="list-style-type: none"> <li><b>Customer Centre</b> (Provides owners' corporation services for Hong Kong, Kowloon and Islands district)</li> </ul> <b>New Territories</b> <ul style="list-style-type: none"> <li><b>Tai Po Search Office</b> (Provides owners' corporation services for North, Sai Kung, Sha Tin and Tai Po districts)</li> <li><b>Tsuen Wan Search Office</b> (Provides owners' corporation services for Tsuen Wan and Tuen Mun districts)</li> <li><b>Yuen Long Search Office</b> (Provides owners' corporation services for Yuen Long district)</li> </ul>	3741 2278 2653 5859 2416 3505 2475 0341	Monday to Friday 9 am - 12:30 pm 2 pm - 5 pm
<p>Our three search offices in the New Territories provide owners' corporation services for respective districts which are regionalized in accordance with the districts of the former NT Land Registries. Please refer to the Index of Owners' Corporations on our website (<a href="http://www.landreg.gov.hk/en/services/oi-index.htm">http://www.landreg.gov.hk/en/services/oi-index.htm</a>) or scan the QR code on the right or call our search offices to ascertain which search office to go to obtain the required owners' corporation services.</p>			