

#### APPLICATION FOR REGISTRATION OF OWNERS AS A CORPORATION<sup>1,2,3</sup>

Application is hereby made on behalf of the Management Committee appointed under Section \*3/3A/4/40C of the Building Management Ordinance for registration of the owners of the under-mentioned building as a corporation, particulars of which are as follows: *[Please delete as appropriate.]*

\* Delete whichever is not applicable.

(1) Name of the proposed Corporation *[Please enter both Chinese and English names of the proposed corporation.]*

**The Incorporated Owners of** No.3 Tai Tung Street 大東街 3 號業主立案法團  
*(Description of building) ("Building")*

(2) Name, if any, and Address of the Building:  
**No.3 Tai Tung Street, Kowloon** *[Please enter according to the relevant land register.]*

(3) Address of the proposed Registered Office of the Corporation: *[Please enter detailed address of the registered office (postal box should not be provided as the address).]*  
**Management Office, G/F., No.3 Tai Tung Street, Kowloon**

(4) Name and address of the Chairman and the Secretary of the Management Committee:

*[Please enter both Chinese and English names of the chairman and secretary, if available. For authorised representative, also provide the name of body corporate in Chinese and English.]*

	Name	Address <sup>4</sup> <i>[Please fill in residential address or other valid correspondence address.]</i>
Chairman	陳大文 (CHAN Tai-man)	2/F., No.3 Tai Tung Street, Kowloon
Secretary	陳小文(CHAN Siu-man) 代表 天天有限公司 (Tin Tin Company Limited)	3/F., No.3 Tai Tung Street, Kowloon

2. The following documents are attached:

† Delete as appropriate.

†(1) Copy of Deed of Mutual Covenant dated 1 July 1997 and registered in the Land Registry by Memorial No. YL1234567

†(2) Copy of Order of the Lands Tribunal dated \_\_\_\_\_ in \_\_\_\_\_  
No. \_\_\_\_\_ of 20 \_\_\_\_\_

†(3) Copy of Order of the Authority dated \_\_\_\_\_ in \_\_\_\_\_  
No. \_\_\_\_\_ of 20 \_\_\_\_\_

(4) Copy of Resolution or other document evidencing the appointment of the Management Committee certified as correct by the \*Chairman/Secretary of the Management Committee/chairman of the meeting at which the resolution was passed. *[Please delete as appropriate.]*

(5) Declaration by the \*Chairman/Secretary of the Management Committee that the provisions of Section \*3/3A/4/40C and the relevant provisions in Section 5B have been complied with.

(6) Statements by the members of the Management Committee confirming that he/she does not fall within the description of paragraph 4(1)(a) or (b) of Schedule 2.<sup>#</sup>

3. We have read the 'Personal Information Collection Statement' and fully understand it.

Dated this **10<sup>th</sup>** day of **July** **2015**

*[Date of submission of application. Please ensure the documents as listed under paragraph 2 have been provided on or before this date.]*

**X**  
.....  
*Chairman of the Management Committee*

**@**  
.....  
*Secretary of the Management Committee*

To the Land Registrar, *[If the chairman or the secretary is a body corporate, the authorised representative should sign and affix the company chop.]*  
Hong Kong.

\* Delete whichever is not applicable.

<sup>#</sup> A member or an authorized representative of the body corporate who fails to lodge with the secretary of the management committee the statement within 21 days after the appointment shall cease to be such member or authorized representative

- Note:**
1. Application for registration of owners as a corporation must be made within 28 days of the appointment of the Management Committee.
  2. A separate filing fee, the amount of which being specified in the Building Management (Fees) Regulations (Cap. 344 sub. leg. A), is payable for each document attached to this application.
  3. For application sent in by post, please ensure that sufficient postage is paid to avoid unsuccessful delivery of application. Any underpaid mail will be handled by the Hongkong Post and the Land Registry will not settle the relevant surcharge payment for underpaid mail.
  4. The address may be a residential address or other valid correspondence address.