

BUILDING MANAGEMENT ORDINANCE

(Section 7)

APPLICATION FOR REGISTRATION OF OWNERS AS A CORPORATION^{1,2,3}

Application is hereby made on behalf of the Management Committee appointed under Section *3/3A/4/40C of the Building Management Ordinance for registration of the owners of the under-mentioned building as a corporation, particulars of which are as follows:

* Delete whichever is not applicable.

(1) Name of the proposed Corporation

The Incorporated Owners of

(Description of building) ("Building")

(2) Name, if any, and Address of the Building:

(3) Address of the proposed Registered Office of the Corporation:

(4) Name and address of the Chairman and the Secretary of the Management Committee:

	Name	Address ⁴
Chairman		
Secretary		

2. The following documents are attached:

† Delete as appropriate.

†(1) Copy of Deed of Mutual Covenant dated and registered in the Land Registry by Memorial No.

†(2) Copy of Order of the Lands Tribunal dated in No. of 20

†(3) Copy of Order of the Authority dated in No. of 20

* Delete whichever is not applicable.

(4) Copy of Resolution or other document evidencing the appointment of the Management Committee certified as correct by the * Chairman/Secretary of the Management Committee/chairman of the meeting at which the resolution was passed.

(5) Declaration by the *Chairman/Secretary of the Management Committee that the provisions of Section *3/3A/4/40C and the relevant provisions in Section 5B have been complied with.

A member or an authorized representative of the body corporate who fails to lodge with the secretary of the management committee the statement within 21 days after the appointment shall cease to be such member or authorized representative

(6) Statements by the members of the Management Committee confirming that he/she does not fall within the description of paragraph 4(1)(a) or (b) of Schedule 2.[#]

3. We have read the 'Personal Information Collection Statement' and fully understand it.

Dated this day of 20 .. .

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*Chairman of the
Management Committee*

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*Secretary of the
Management Committee*

To the Land Registrar,
Hong Kong.

- Note:**
1. Application for registration of owners as a corporation must be made within 28 days of the appointment of the Management Committee.
 2. A separate filing fee, the amount of which being specified in the Building Management (Fees) Regulations (Cap. 344 sub. leg. A), is payable for each document attached to this application.
 3. For application sent in by post, please ensure that sufficient postage is paid to avoid unsuccessful delivery of application. Any underpaid mail will be handled by the Hongkong Post and the Land Registry will not settle the relevant surcharge payment for underpaid mail.
 4. The address may be a residential address or other valid correspondence address.