

Corporation No. : _____

BUILDING MANAGEMENT ORDINANCE
(Section 32(2))

NOTICE OF APPOINTMENT OF ADMINISTRATOR^{1,2,3}

The Incorporated Owners of _____
(Name of Corporation)

NOTICE is hereby given that I,
of (address⁴)
have been appointed Administrator of the above-named Corporation by

† Delete either
(1) or (2).

†(1) a Resolution of the Corporation passed at a general meeting thereof held on the
day of . A copy of the Resolution, certified
as correct by the Chairman of the general meeting at which the Resolution was passed,
*is attached hereto/will be submitted in due course in accordance with the provisions
of Section 30(2) of the Ordinance.

* Delete
whichever is
not applicable.

†(2) an Order of the Court dated in
No. of , a copy of which is submitted herewith.

I have read the 'Personal Information Collection Statement' and fully understand it.

Dated this day of .

.....
To the Land Registrar,
Hong Kong.

-
- Note:**
1. This notice must be given to the Land Registrar by an Administrator within 7 days of the date of his appointment.
 2. A separate filing fee, the amount of which being specified in the Building Management (Fees) Regulations (Cap. 344 sub. leg. A), is payable for any document attached to this notice.
 3. For notice sent in by post, please ensure that sufficient postage is paid to avoid unsuccessful delivery. Any underpaid mail will be handled by the Hongkong Post and the Land Registry will not settle the relevant surcharge payment for underpaid mail.
 4. The address may be a residential address or other valid correspondence address.