Recommended Workstation Requirement of PDF Form

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Operating System	Windows 10 or above
RAM	2GB or above
Software	Adobe Reader (Traditional Chinese) DC or above and the corresponding Adobe Reader Font Pack. Adobe Reader and the Font Pack are available for free downloading at the following respective locations: Adobe Reader for Windows http://get.adobe.com/tw/reader/ Adobe Reader DC Font Pack https://helpx.adobe.com/hk_en/acrobat/kb/windows-font-packs-32-bit-reader.html The PDF Form program has to be added to the trusted list of Adobe Reader before you can use the PDF Form for the first time. Please refer to the Appendix below for a step-by-step procedure.
Additional Software for PDF Form (Data Import)	Microsoft Office 2010 or above to facilitate transfer of data between Excel files and Adobe Reader. Please also refer to the Frequently Asked Questions (FAQs) of PDF Form on the Land Registry's website for the points-to-note for preparing the source Excel file.
Accessory	Laser printer with at least 600 x 600 dpi resolution
Others	Internet connection and the "Transport Layer Security" (TLS 1.2) are required for using the auto-fill function of the PDF Form (Basic Version) / PDF Form (Data Import Version).

Guidance Notes on Using the PDF Form for the First Time

Before using the PDF Form (Basic Version) and/or the PDF Form (Data Import Version) [collectively "the PDF Form"] for the first time, you have to activate the PDF form by following the steps below:

Step 1:
After downloading the PDF Form, open the "Downloads" folder of your web browser (**Screen 1**). Move and save the PDF Form under any name at any location in your workstation. For easy retrieval, it is recommended that you save all the PDF Form files in a single folder/sub-folder of a particular drive (e.g., save the file named "LR152A.pdf" in a folder named "Registration" in Drive C: of your workstation).
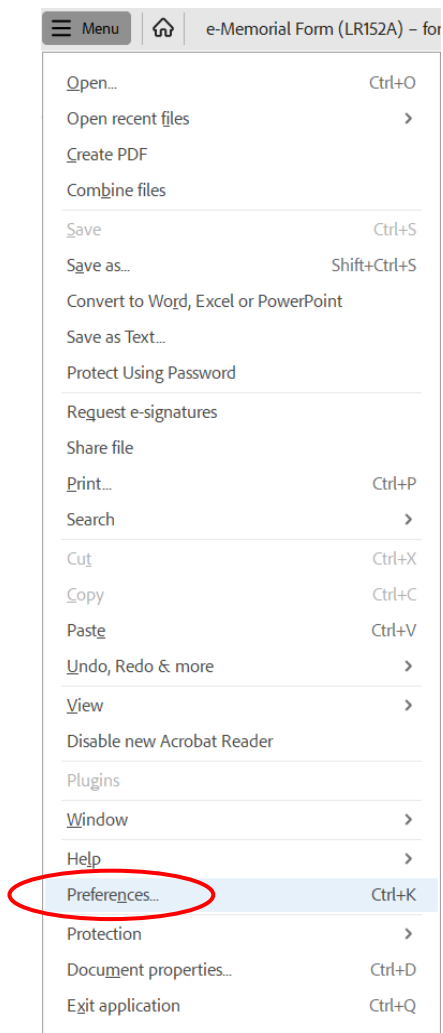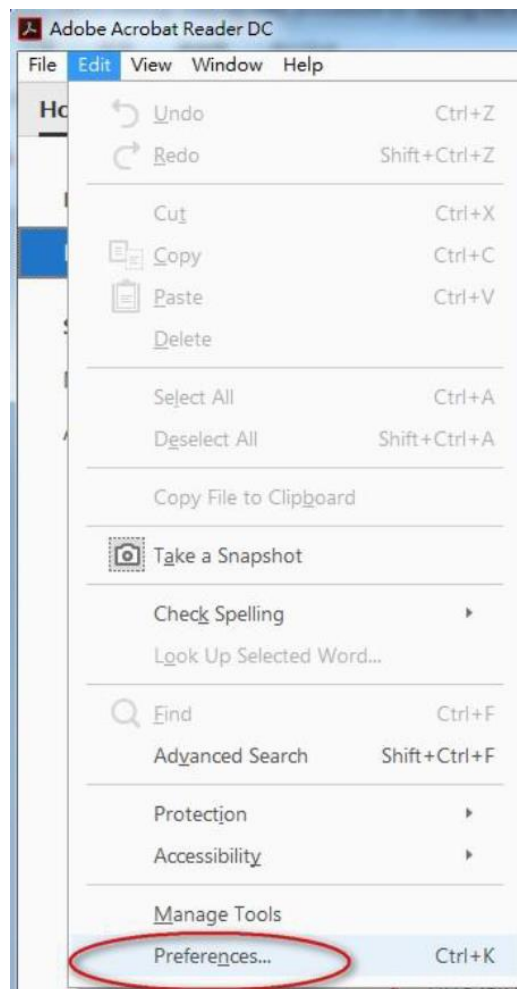
Screen 1
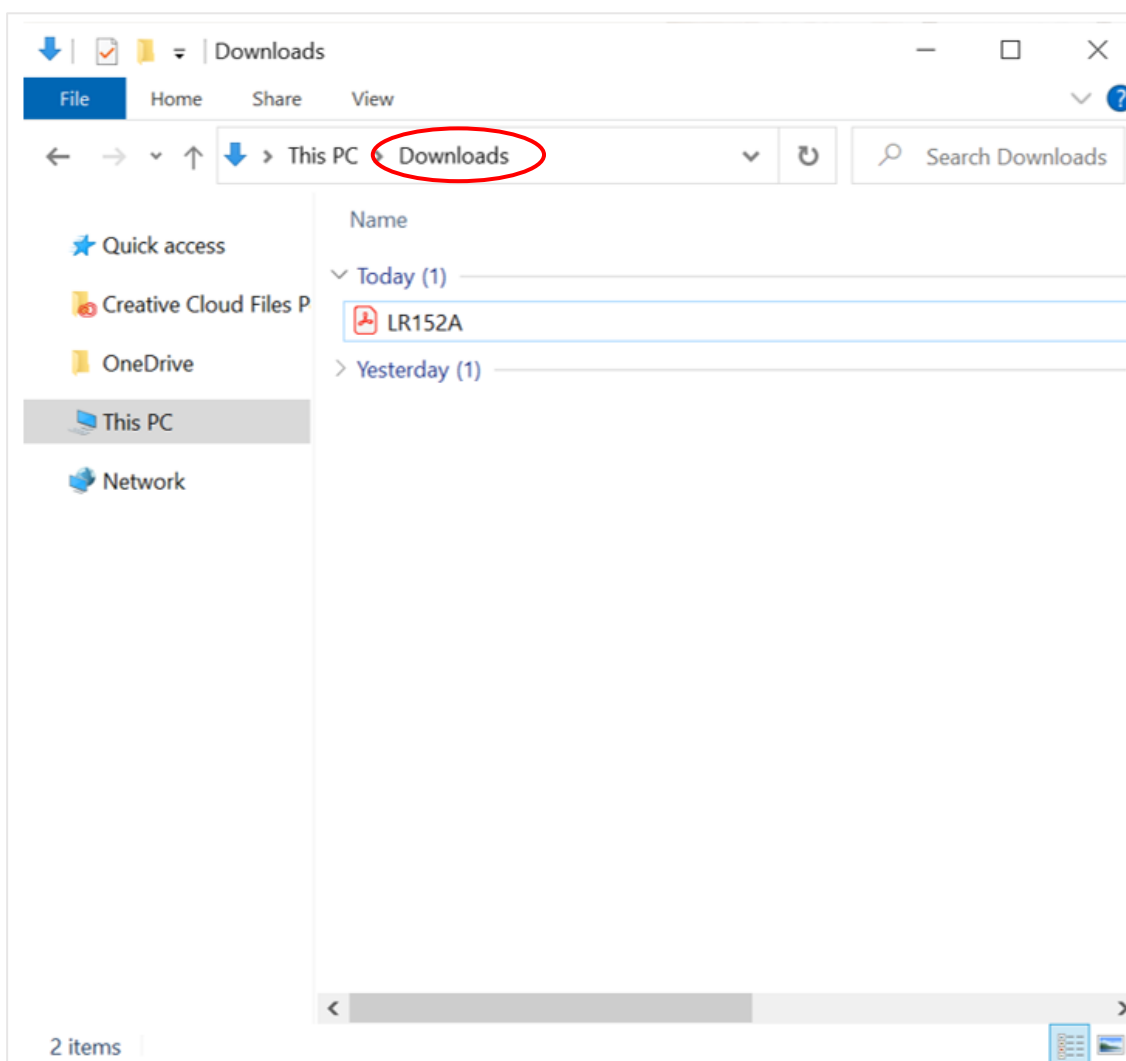
Step 2:

Adobe Reader with new interface: open the PDF Form and select "Menu" > "Preferences" from the menu bar (**Screen 2a**).

Adobe Reader with old interface: open the PDF Form and select "Edit" > "Preferences" from the menu bar (**Screen 2b**).
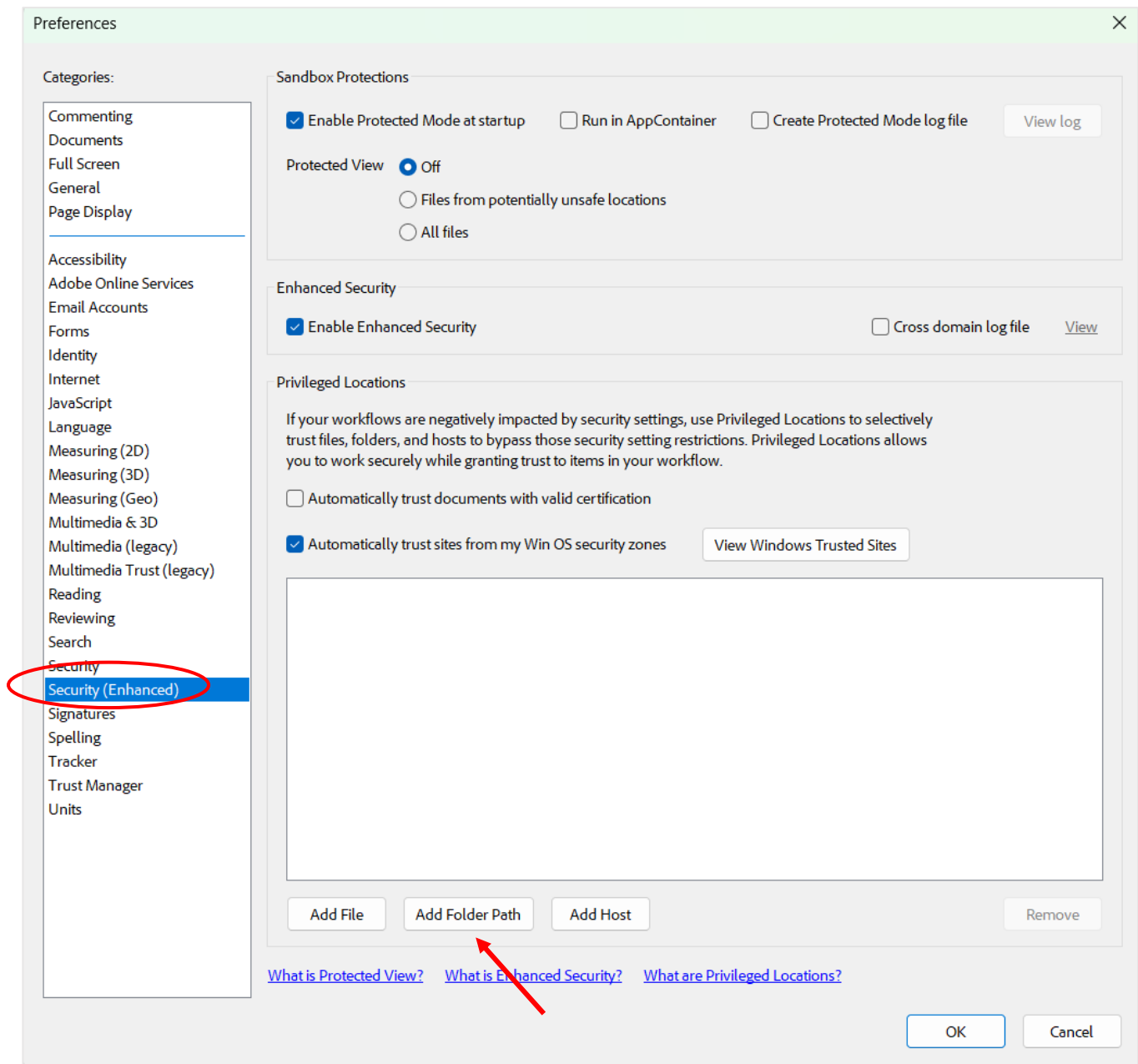
Screen 2a

Screen 2b

Step 3:

Select "Security (Enhanced)" from "Categories" on the left, then select the "Add Folder Path" option **(Screen 3)**.
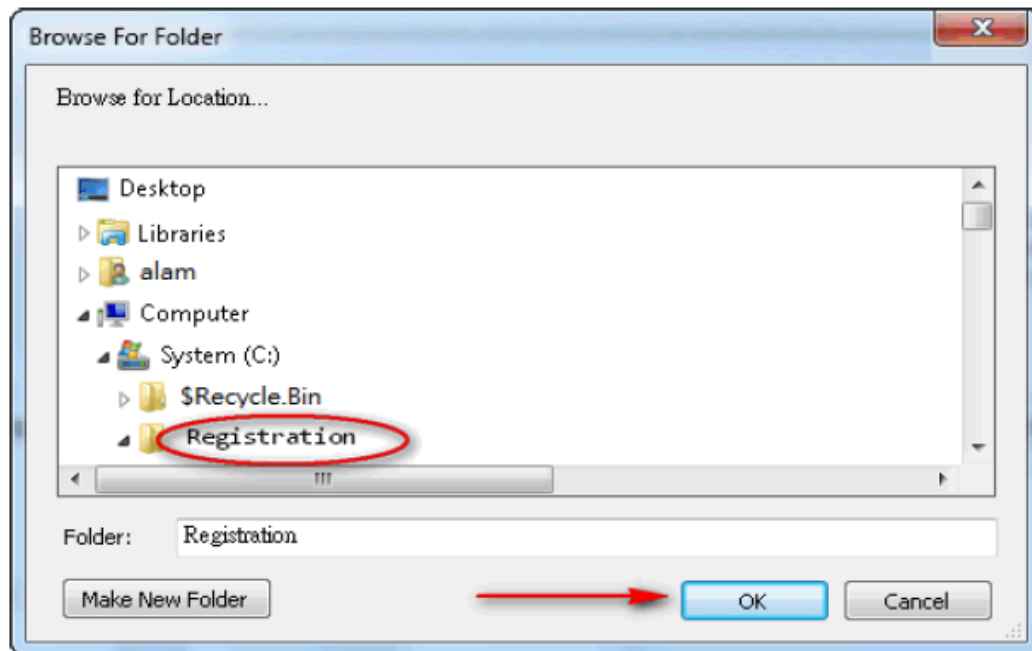
Screen 3

Step 4:

Select the drive and folder [including all sub-folder(s)] containing the PDF Form from the location shown on the dialogue box (**Screen 4**) and click "OK".

Screen 4

Step 5:

The drive and folder [including sub-folder(s)] containing the PDF Form (e.g., "C:\Registration\") would be automatically added to the trusted list (privileged locations) of Adobe Reader (**Screen 5**). Click "OK" to go back to the PDF Form input screen.

Screen 5