



The Land Registry

The Government of the Hong Kong Special Administrative Region

Land Registry News



Service Updates

e-Alert Service for Authorized Institutions



The e-Alert Service for Authorized Institutions (AIs) facilitates AIs under the Banking Ordinance (Cap. 155) to manage the credit risk associated with mortgage lending more effectively.

Since the rollout of the e-Channel (Phase 2) on 20 July 2020, the usage of this online platform for submission of service applications has been on the rise. As of January 2021, 90% of the subscription of service orders were submitted via the e-Channel website (www.ealert-ai.landreg.gov.hk). To bring greater convenience and flexibility to AIs in using the service, the Land Registry (LR) has launched full implementation of the e-Channel on 1 February 2021. Subscriber AIs can then submit all their service applications online.

Full implementation of the e-Channel service has not only enhanced the operation efficiency of both the AIs and the LR but has also enabled paperless submission and handling of all service applications.



Submitted!

Thank You!



Expiry of the 2009 Version of E-Memorial Form

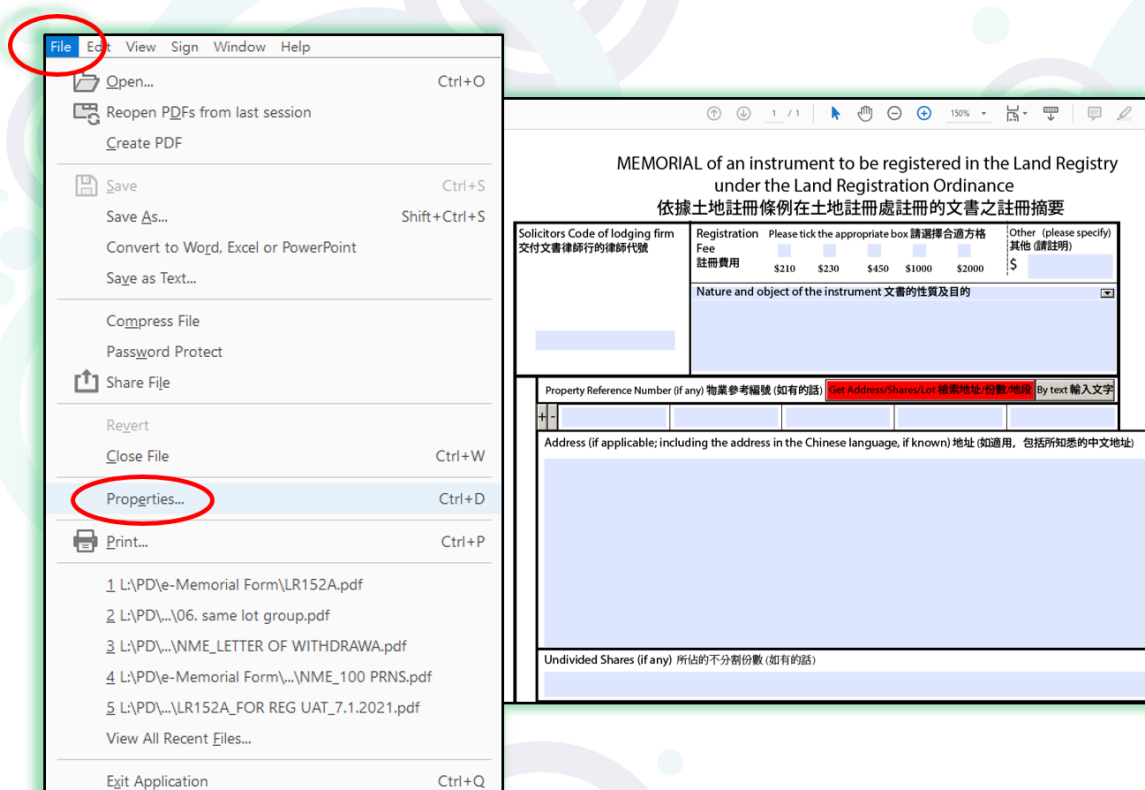
The 2009 version of the e-Memorial Form released on 2 July 2009 expired on 1 January 2021. Lodging parties should no longer use a memorial produced by the 2009 version for delivery of instruments to the LR for registration.

The 2012 version of the e-Memorial Form released on 19 January 2012 will continue to be accepted by the LR for the time being.

However, users are strongly encouraged to download the latest version of the e-Memorial Form released on 26 March 2018 from the LR website for preparation of memorials to enjoy greater convenience (e.g. the property particulars (i.e. address, lot information and undivided shares, if applicable) of up to 100 Property Reference Numbers can be retrieved from the Integrated Registration Information System (IRIS) Online Services and auto-filled in the e-Memorial Form, enhanced default Chinese font type option "預設" to support the proper display of more Chinese characters).

If users are not sure which version of the e-Memorial Form they are using, they can simply check it out by selecting the **"File" → "Properties" → "Description"** options at the menu bar on the top of the e-Memorial Form as shown below:

➤ after opening the e-Memorial Form, click **"File"** at the top left corner of the screen and then select **"Properties"** from the menu; and



➤ the version information of the e-Memorial Form can be found in the field “**Subject**” in the pop-up message box (e.g. “Version Released in March 2018”).

The image shows a screenshot of the e-Memorial Form and its Document Properties dialog box. The form is titled "MEMORIAL of an instrument to be registered in the Land Registry under the Land Registration Ordinance" and "依據土地註冊條例在土地註冊處註冊的文書之註冊摘要". It includes fields for "Solicitors Code of lodging firm", "Registration Fee", "Nature and object of the instrument", and "Property Reference Number (if any)". The Document Properties dialog box is open, showing the "Description" tab. The "Subject" field is circled in red and contains the text "Version released in March 2018 二零一八年三月版". A yellow callout box points to the "Subject" field with the text: "For government departments, 'LR152B' and 'e-Memorial Form (LR152B) – for government departments' will be shown here." The "Subject" field is also highlighted with a red arrow.

MEMORIAL of an instrument to be registered in the Land Registry
under the Land Registration Ordinance
依據土地註冊條例在土地註冊處註冊的文書之註冊摘要

Solicitors Code of lodging firm
交付文書律師行的律師代號

Registration Fee
註冊費用

Other (please specify)
其他 (請註明)

Nature and object of the instrument
文書的性質及目的

Property Reference Number (if any)
物業參考號碼

Document Properties

Description

File: LR152A

Title: e-Memorial Form (LR152A) – for lodging solicitors 電子註冊摘要表格 (LR152A) - 供遞交文書的律師行使用

Author: "The Land Registry 土地註冊處"

Subject: Version released in March 2018 二零一八年三月版

Keywords:

Created: 1/1/2018 15:35:22
Modified: 27/4/2021 11:12:47
Application: Adobe LiveCycle Designer 11.0

Advanced

PDF Producer: Adobe LiveCycle Designer 11.0
PDF Version: 1.7, Adobe Extension Level 8 (Acrobat X)
Location: L:\PD\e-Memorial Form\
File Size: 396.65 KB (406,167 Bytes)
Page Size: 8.27 x 11.69 in
Number of Pages: 1
Tagged PDF: No
Fast Web View: No

OK Cancel

To know more about the latest version of the e-Memorial Form, please see the "Frequently Asked Questions" or demonstration videos posted on the [E-Memorial Form](#) webpage of the LR website. For any enquiries, please contact us at 2867 5704.

Integrated Registration Information System (IRIS) Enhancements

For enhancing customer experience and user-friendliness, we added a new login method using the Government “iAM Smart” Mobile App for customers to authenticate and login the IRIS Online Services in June 2021.



智方便
iAM Smart

Integrated Registration Information System Online Services
The Land Registry

Home 主頁

Search Land Register

Search PRN

Search Unposted Memorial Information

Order Land Document

Enquire Search/ Order Status

Enquire Status of Lodged Document

View Broadcast Message **new**

Go To Order List

Online Help

Demo on IRIS Online Services

Subscriber Login

Special Arrangements Under Inclement Weather Conditions

Mobile Version

Link(s)

Street Index and New Territories Lot/ Address Cross Reference Table

Rating and Valuation

30/04/2021 09:32

Subscriber Login

Subscriber Login

All existing items in the order list will be removed after login

** Mandatory Fields

Login Options **:

☐ For Normal Login User

☐ For User Login with Digital Certificate
(Only applicable for user who has registered to login with e-Cert or ID-Cert option)

☒ For User Login with iAM Smart
(Only applicable for user who has been enabled to login with iAM Smart)

Login with iAM Smart

More Info >

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Last revision date: 28/04/2021

Performance Pledges 2021/2022

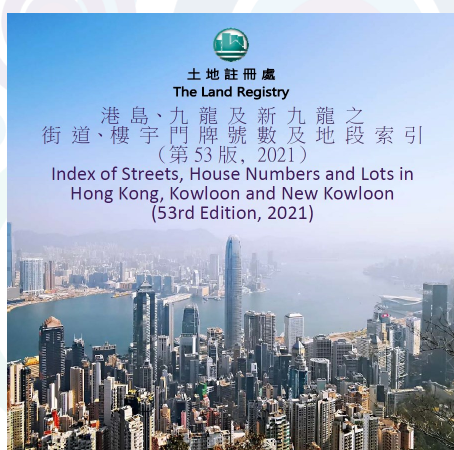


In line with the Government's measures to reduce the risk of the spread of COVID-19 in the community, the LR implemented several rounds of special work arrangement in 2020/2021. Given that the public services were provided on a limited scale under the special work arrangement, the performance of some services could not meet the targets pledged.

The performance pledges remain unchanged for 2021/2022. You can browse [here](#) for details or obtain an information leaflet on performance pledges on the [LR website](#).

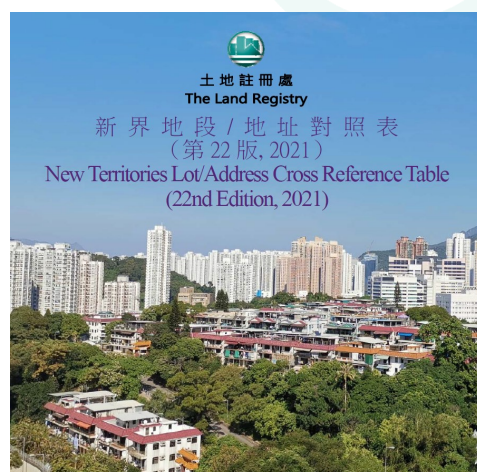
Sale of Street Index (53rd edition) and New Territories Lot / Address Cross Reference Table (22nd edition)

Our latest editions of Street Index (SI) and the New Territories Lot / Address Cross Reference Table (CRT) released for sale on 30 April 2021 are useful tools to help you correlate property addresses, building names or lot numbers for conducting land searches.



In the new edition of the SI, 368 amendments with 9 new streets and 29 new lots/ sections/ subsections have been added. For the new edition of the CRT, 1,035 amendments have been made and 19 new streets and 690 new lots/ sections/ subsections have been added.

The price of the SI and CRT on compact disc is HK\$370 each. The respective licence fees are HK\$2,960 for a computer network linked to less than 50 terminals and HK\$5,920 if linked to 50 terminals or more. You can obtain the order forms [here](#).



The SI and CRT are also available [online](#) on the LR website for browsing. Both publications are also accessible on the IRIS website through a [hyperlink](#).

Online Application for Inspection of Original Land Grant Documents and Deposited Plans



For members of the public who wish to inspect original land grant documents or plans deposited in the LR under various Ordinances, currently they have to reserve a time slot for the inspection services by phone or in person at our service counters during the office hours.

As a service enhancement, an e-booking system offering efficient online service to members of the public was launched in June 2021.

The e-booking system enables our customers to make an appointment for a preferred time slot between 07:30 to 03:30 daily over the Internet. Functions for making enquiry, rescheduling or cancellation of reservation made are also available at their fingertips. In addition, a reminder email about the appointment will be issued to the customer concerned two days before the appointment day.

The e-booking system will not only benefit our customers from saving time and effort for making enquiries on the time slots available and submitting an application for the inspection services but they can also enjoy the convenience of extended service hours online. The e-booking system is accessible via a hyperlink (<https://ebooking.landreg.gov.hk>) in the LR website.

Title Registration

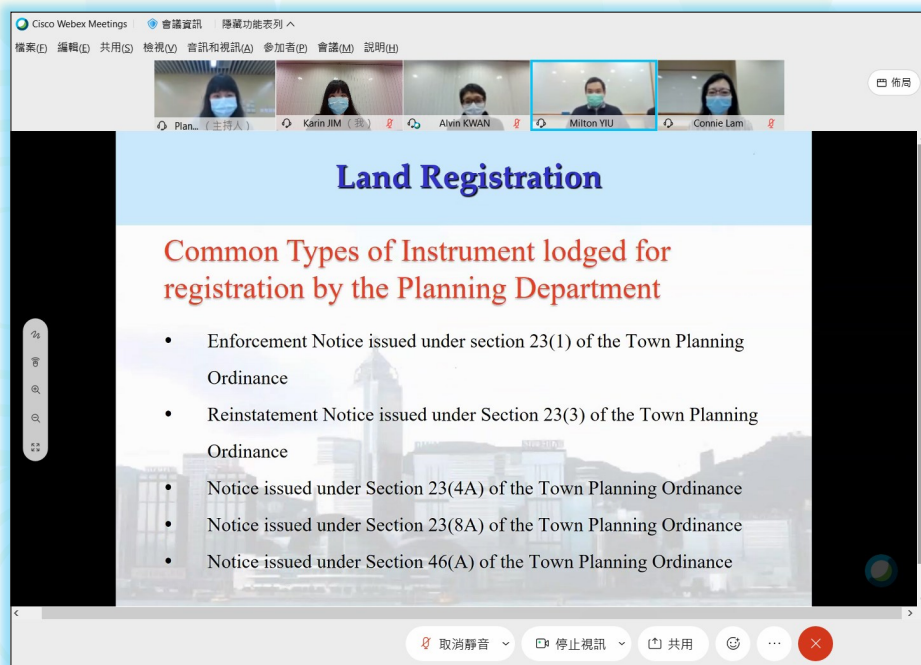
Having obtained support from the key stakeholders, we continue to pursue the proposal of implementing title registration system on newly granted land first (the “new land first” proposal). On verification of applications under the Land Titles Ordinance (LTO), a meeting with the representatives of the Law Society of Hong Kong was held in April 2021 to discuss and exchange views on the proposed verification requirements.



We will continue to engage the key stakeholders with a view to resolving the outstanding issues for implementing the “new land first” proposal and finalising the proposed amendments to the LTO.

Events and Activities

Web Briefing on Land Registry's Services for Planning Department



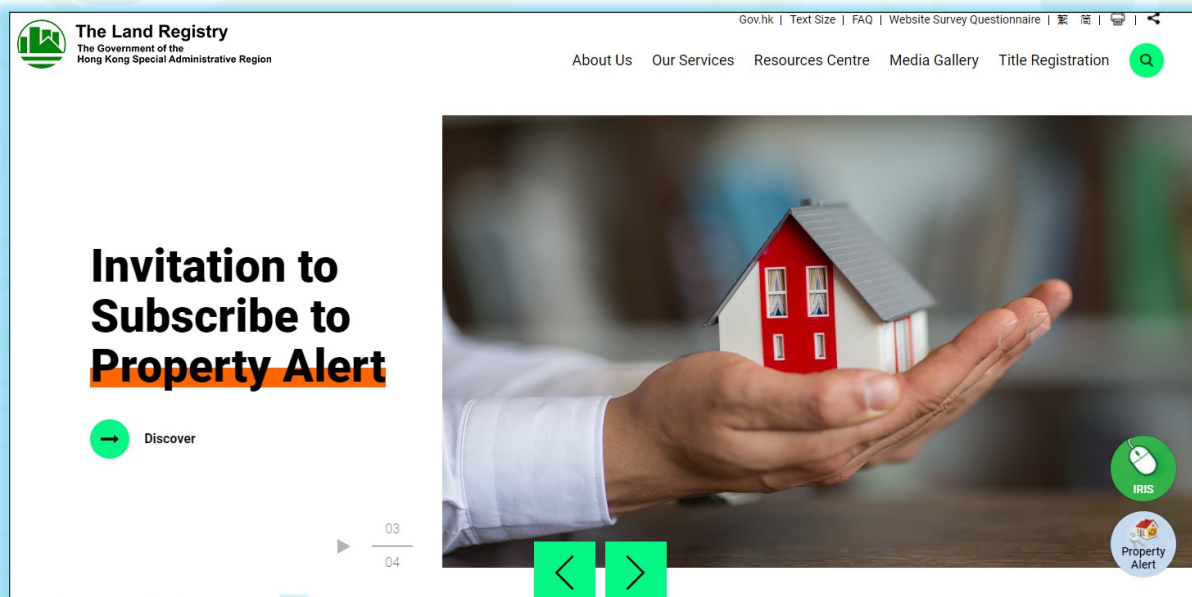
A web briefing session for around 40 participants from the Planning Department was held on 15 March 2021 to facilitate their understanding and use of the LR records in their daily work.

The briefing covered an overview of our land registration and land search services and was well received by the participants.

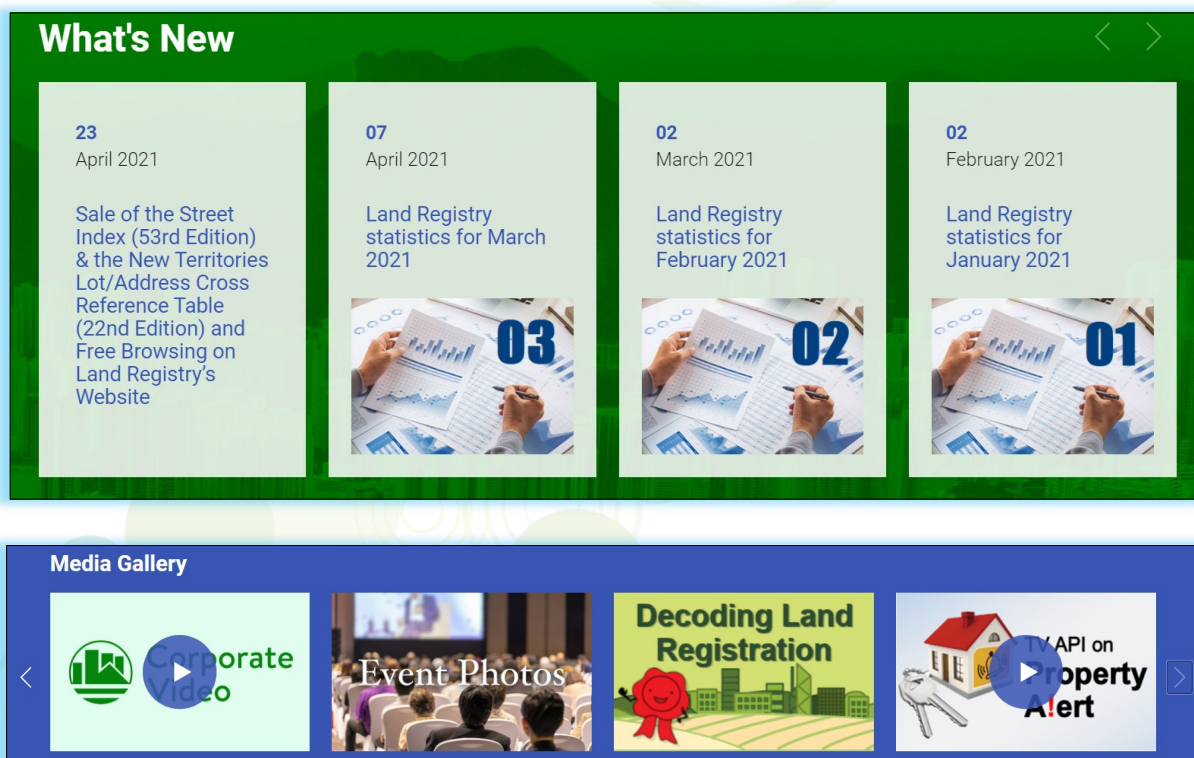
Revamped Website of the Land Registry

To update the website design, make it more user-friendly and easier for customers to search information with a view to enhancing the corporate image of the LR, our website has been revamped and released on 13 April 2021. Salient enhancements to the website are illustrated below:

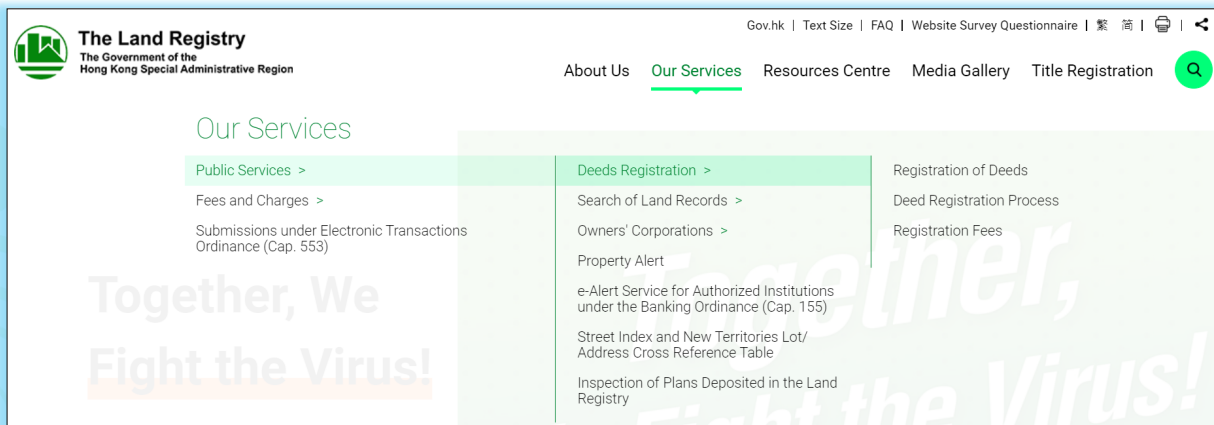
- rolling banners to highlight the key services/messages;



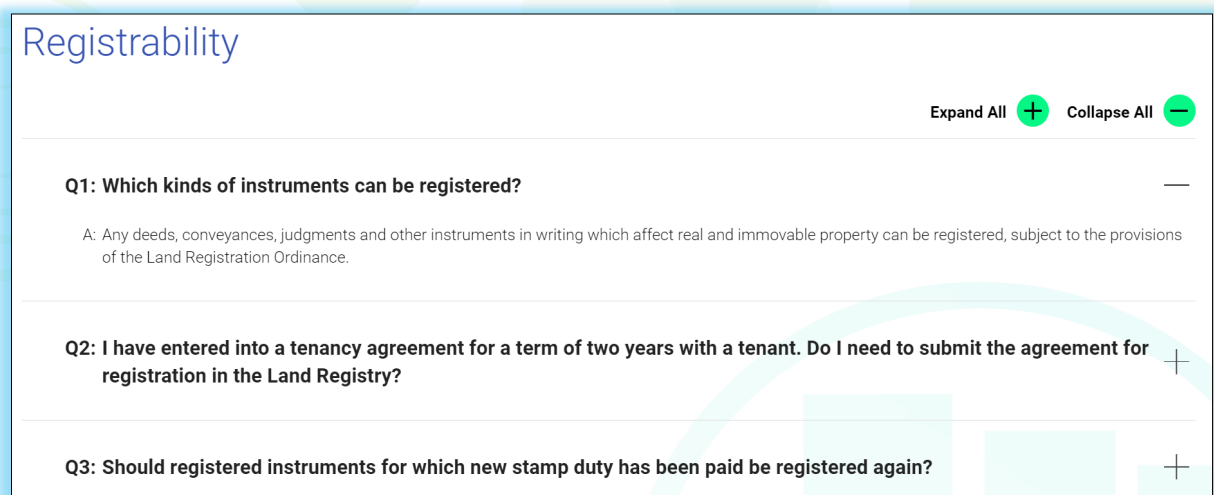
- visual elements including photos and clip arts to give a contemporary and appealing design;



- four-level menu to guide users along their browsing journey and to get the required information easily and smoothly;



- collapsible widget to allow presentation of a brief content. The tool gives users a choice of revealing content to read it or bypassing the content, making navigation more efficient in the content-rich web pages;



- card-based layout and grouping by year to present the information systematically;

Frequently Asked Questions

Registration

- Registrability
- Memorial Forms
- Registration Fee
- Deeds Lodgement / Collection of Deeds
- Temporary Withdrawal / Cancellation
- Property Reference Number (PRN)
- Other Registration Questions

Search

- Conducting Search
- Land Register
- Copy of Document / Plan
- Search Fee
- Other Search Questions

Internet Search Services (IRIS Online Services)

- Service Hours / Service Available
- Ordering Land Records
- Payment
- Subscriber Account and Login ID
- System Problems
- Browser Problems
- Printing Problems
- Security Problems
- General Problems

Press Releases

2021 ▼

07 April 2021

Land Registry releases statistics for March

02 March 2021

Land Registry releases statistics for February

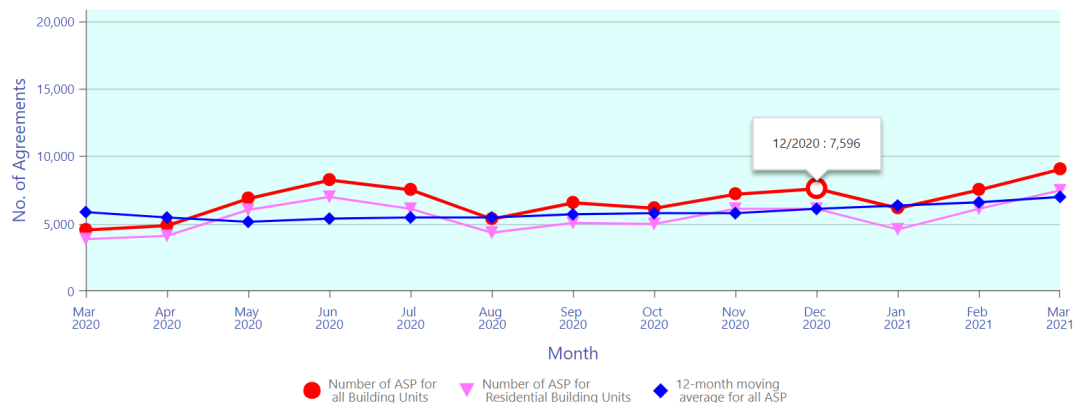
16 February 2021


Opening hours of Land Registry offices to resume as normal on February 18

- statistical charts with enhanced layout and mouse-over effect to give details and key information clearly; and

Number of Sale and Purchase Agreements (ASP) of building units

Chart showing the number of Sale and Purchase Agreements (ASP) of building units from March 2020 to March 2021



- “Share to Social Media” in the header  and footer to enable convenient sharing of website content via common social media channels.



Please visit our [website](#) and enjoy the new surfing experience!

Visit to the Central Imaging Centre by the Judiciary

A visit to the Central Imaging Centre was arranged for the colleagues of the Judiciary on 24 May 2021. During the visit, we exchanged views and shared experiences in document scanning operations as well as provision of quality document imaging services.



Corporate Citizenship

Together, We Fight the Virus!

In view of the latest epidemic situation, the Government announced on 30 November 2020 the implementation of special work arrangement starting from 2 December 2020. Under the special work arrangement, we continued to provide the full range of services to members of the public, albeit on a limited scale. Following the Government's announcement on 10 February 2021 that public services would fully resume on 18 February 2021, the opening hours of all LR offices returned to normal on that day.

To align with the Government's measure, members of the public visiting our offices are required to use the "LeaveHomeSafe" mobile app before entering our offices with effect from 1 March 2021.



They are encouraged to download the app and scan the venue QR code displayed at our entrances. Persons who do not use the app will be asked to have their names, contact number and the date and time of visit recorded. The information provided will be used for facilitating the work of the Government in controlling the spread of COVID-19 and related purposes only.

In support of the Government's COVID-19 Vaccination Programme, we promoted the Programme to our business partners and encouraged our staff to receive vaccination as early as possible to help safeguard public health and facilitate gradual resumption of normal activities of society.

Internship Scheme for Students with Disabilities



As a caring organisation committed to providing equal opportunities for employees and eliminating discrimination in the workplace, the LR has participated in the Internship Scheme for Students with Disabilities organised by the Civil Service Bureau since 2016. This year, two students of the Shine Skills Centre were assigned to work as clerical interns in the Search and Departmental Services Division and General Support Services Division from 2 March 2021 to 23 April 2021.

The two interns were arranged to work under the guidance of experienced mentors for gaining hands-on experience and job-related skills in a real office setting. They were invited to share their takeaways and reflections with their mentors at the end of the internship. Both of them remarked that the work experience was very fruitful, and our colleagues have offered them valuable advice and insights regarding the real work environment.



Achievements

Award of 15 Years Plus Caring Organisation Logo



To demonstrate our dedication to corporate social responsibility, the LR has took part in the Caring Company Scheme organised by the Hong Kong Council of Social Service (HKCSS) for fifteen consecutive years.

In recognition of our continuous commitment in caring for the community, the HKCSS awarded us the "15 Years Plus Caring Organisation Logo" for 2020/21.

Land Registry Best Frontline Staff Award

The objective of the Best Frontline Staff Award is to recognise the exemplary performance of our frontline staff. Individual staff members and teams receiving the highest number of commendations from our customers in each half-year period are awarded. The Team Award for the second half year of 2020 has been awarded to the Search Services Section.

