The Land Registry List of Records by Category

I. Administration

Accommodation Annual Reports Circular Committee & Boards Complaints Conferences, Seminars & Meetings Customer Service Survey General Correspondence Library Publications (LR News; LR Leaflets) Printing Statistics Transportation

II. Personnel

Appointment & Related Matters Conduct & Discipline Establishment & Staffing Honours & Awards Leave & Passage Performance Evaluation Promotion Staff Relations & Welfare

III. Finance, Accounts & Supplies

Accounts and Accounting Accounts Payable Accounts Receivable Advances Allowances Audits Banks and Banking **Budgets** Claims Expenditure Control Fees and Charges Grants and Funds Insurance Pension **Returns and Statements** Salaries

Supplies General Trading Funds Finance

IV. Registration Services

Amendment of registered data in Land registers Charging Committees Enquiries on Registration Matters General Correspondence on Registration Matters Meetings Memorial Form Miscellaneous Ordinances Registration Policy Returns and Statistics Unposted Memorial List (UML) and Memorial Day Book (MDB)

V. Search & Departmental Services

Charging Committees Deposit of Deeds & Plans Enquiries on Land Search Matters General Correspondence on Land Search Matters Inspection Service of Original Block Government Leases, Government Leases, Conditions and New Grants Meetings Memorial Day Book Ordinances Projects Report on Title – Policy & Procedure Returns & Statistics Street Index & New Territories Lot/Address Cross Reference Table (CRT) on CD Wong Wai Tsak Tong

VI. Title Registration

Land Titles Ordinance – Cap 585 Progress Report on Land Titles Ordinance Review and Timetable for Amendment Bill

Updated in Dec 2015