



## Implementation of Five-day Week in the Land Registry

Starting from 1 July 2007, the Land Registry (LR) will implement five-day week and the opening hours of our public services will be extended on weekdays.

### New opening hours with effect from 1 July 2007 –

Offices	Services	Service Hours	Alternative Means
<p><b>Customer Centre</b> <i>Queensway Government Offices, 66 Queensway, Hong Kong.</i></p>	<ul style="list-style-type: none"> <li>• <b>Deeds lodgement</b></li> <li>• <b>Search of land records</b></li> <li>• <b>Application for registration of owners' corporation &amp; search of owners' corporation records</b> (Hong Kong, Kowloon and Islands district)</li> <li>• <b>Information Counter</b></li> </ul>	<p><b>Monday to Friday</b> 9:00 am – 1:30 pm</p> <p><b>Monday to Friday</b> 9:00 am – 12:30 pm 2:00 pm – 5:00 pm (No lunch break for self-service search)</p> <p><b>Monday to Friday</b> 9:00 am – 5:00 pm (No lunch break)</p>	<ul style="list-style-type: none"> <li>• For convenience of parties who wish to deliver documents on Saturday mornings, a drop box will be available from 9:00 am to 12:00 noon.* Deeds delivered through this will be treated as being lodged on the next working day.</li> <li>• IRIS Online Services (<a href="http://www.iris.gov.hk">http://www.iris.gov.hk</a>)</li> <li>• 24-hour Customer Service Hotline at (852) 3105 0000</li> <li>• LR website (<a href="http://www.landreg.gov.hk">http://www.landreg.gov.hk</a>)</li> <li>• By email: <a href="mailto:csa@landreg.gov.hk">csa@landreg.gov.hk</a></li> <li>• By fax: (852) 2596 0281</li> </ul>
<p><b>New Territories Search Offices</b></p> <ul style="list-style-type: none"> <li>• <i>Sha Tin Government Offices, 9/F., 1 Sheung Wo Che Road, Sha Tin.</i></li> <li>• <i>Tai Po Complex, 4/F., 8 Heung Sze Wui Street, Tai Po.</i></li> <li>• <i>Tsuen Wan Station Multi-storey Carpark Building, 11/F., 174-208 Castle Peak Road, Tsuen Wan.</i></li> <li>• <i>Tuen Mun Government Offices, 5/F., 1 Tuen Hi Road, Tuen Mun.</i></li> <li>• <i>Yuen Long Government Offices and Tai Kiu Market, 7/F., 2 Kiu Lok Square, Yuen Long.</i></li> </ul>	<ul style="list-style-type: none"> <li>• <b>Search of land records</b></li> <li>• <b>Application for registration of owners' corporation &amp; search of owners' corporation records</b> (Respective districts - Sha Tin Search Office provides owners' corporation services for Sha Tin, North and Sai Kung districts)</li> </ul>	<p><b>Monday to Friday</b> 9:00 am – 12:30 pm 2:00 pm – 5:00 pm (No lunch break for self-service search)</p>	<ul style="list-style-type: none"> <li>• IRIS Online Services (<a href="http://www.iris.gov.hk">http://www.iris.gov.hk</a>)</li> </ul>

\* Drop box arrangement subject to review.

**Office Hours:** Monday to Friday - 8:30 am to 12:40 pm ; 1:40 pm to 5:45 pm

**For enquiries, please contact us at**

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You may visit the central website on "Five-day week in the Government" at <http://www.gov.hk/info/5day/> for more information.