



THE LAND REGISTRY
土地註冊處
Search, Copying and Certifying Fees
查冊、影印及鑑證費

This form should only be used for payment of search, copying and certifying fees printed overleaf. The fees should be paid at the relevant Accounts Office of the Urban/New Territories Land Registry, where the form will be franked with the amount paid. The form should then be delivered to the relevant Land Registry.

此表格祇供繳交背頁所載之查冊、影印及鑑證費時使用。有關費用應在市區/新界土地註冊處的會計部繳交，會計部收費後會在表格上蓋印。請把經蓋印的表格交回有關的土地註冊處。

Appendix 3

For Official Use Only
 此欄由本處填寫

Particulars of Land Records 土地紀錄資料	Quantity required 所需數量	Certification required (\$150 per copy) 文件認證 (每份 150 元)	Plan colouring required for certified copy (\$150 per plan) 認證副本之圖則著色 (每幅 150 元)	Total Fees as overleaf 按背頁計算法應繳費用合計 (\$)
1. Memorial and the instrument attached thereto (\$120 each): 登記備忘錄連同夾附的文件(每份 120 元)				
2. Government lease/Conditions (\$190 each): 政府土地契約 / 批約(每份 190 元)				
3. Other instrument (\$10 per sheet): 其他文件(每頁 10 元)				
4. Plan(s) attached to a memorial or Government lease (\$15 per memorial/ Government lease): 附於登記備忘錄或政府土地契約內的圖則(每份登記備忘錄/政府土地契約的圖則 15 元)				
5. Other plan (\$15 per plan): 其他圖則(每幅 15 元)				
6. Memorial (\$10 each): 登記備忘錄(每份 10 元)				
7. Letter(s) of Compliance attached to a Government lease (\$10 per Government lease) 附於政府土地契約內的完成規定事項證明書(每份政府土地契約 10 元)				
8. A page of a Block Government lease (\$10 each): 集體政府土地契約(每頁 10 元)				
9. Register Card (\$30 per property): 註冊資料咭(每項物業 30 元)				
10. New Territories Land Registry register (\$20 per folio): 新界土地註冊處登記冊(每對開頁 20 元)				
11. An entry of memorial contained in Memorial Day Book (\$10 each): 登記備忘錄日誌內的備忘錄記項(每項 10 元)				
12. Search of Memorial Day Book (\$150 per Book): 查閱登記備忘錄日誌(每本 150 元)				

Name and Tel. No. of Payer: _____
 付款人姓名及電話

Total \$ _____
 總額 _____ 元

For certification and items 8, 9, 11 and 12, please use separate forms.
 至於文件認證及第 8, 9, 11 及 12 項的服務，請另表填寫。

If the requested copies of land records are not collected within one month from the date of payment, the Land Registrar may dispose of the copies in any manner he thinks fit.
 倘所需的土地紀錄副本在付款日起計一個月內仍無人領取，便任憑土地註冊處處長處置。

Land Registration Ordinance

Search, Copying and Certifying Fees payable under the Schedule to the Land Registration Fees Regulations

8. A search in the Land Registry— (b) for each Memorial Day Book	\$150
9. Supplying any information contained in any Memorial Day Book in respect of each memorial in any form by any method	\$10
10. Supplying a copy, or a hard copy from a microfilm, of the register card(s) of a property	\$30
13. Supplying a copy, imaged copy, or a hard copy from a microfilm, or in any form by any method, of the whole document of any instrument, memorial or Government lease— (a) for each memorial and any instrument annexed thereto supplied	\$120
(b) for each Government lease supplied	\$190
(c) for each sheet or portion thereof from other instrument supplied	\$10
14. Supplying a copy, imaged copy, or a hard copy from a microfilm, or in any form by any method— (a) of a plan or plans attached to a memorial or a Government lease, per memorial or Government lease	\$15
(b) of other plans, per plan	\$15
(c) of a memorial	\$10
(d) of a letter or letters of compliance attached to a Government lease, per Government lease	\$10
(e) of a page of a Block Government lease, per page	\$10
15. Supplying a copy of a folio of a New Territories Land Registry register	\$20
16. Additional fee for colouring or indicating colours upon any plan	\$150
17. Certifying as a true copy	\$150

土地註冊條例

根據土地註冊費用規例附表
應繳之查冊、影印及鑑證費

8. 在土地註冊處查閱—— (b) 登記備忘錄日誌，每本收費	150 元
9. 以任何形式或方法提供登記備忘錄日誌內的登記備忘錄資料，每份備忘錄資料收費	10 元
10. 提供物業註冊資料的副本或縮微菲林的放大影印本，每份收費	30 元
13. 提供整份文件、登記備忘錄或政府土地契約的副本、影像本、或縮微菲林的放大影印本，或以任何形式或方法提供上述資料： (a) 每份登記備忘錄連同夾附的文件收費	120 元
(b) 每份政府土地契約收費	190 元
(c) 其他文件，每頁或不足一頁收費	10 元
14. 以副本、影像本或縮微菲林的放大影印本，或以任何形式或方法提供下述資料—— (a) 附於登記備忘錄或政府土地契約內的圖則，每份登記備忘錄或政府土地契約的圖則收費	15 元
(b) 其他圖則，每幅收費	15 元
(c) 登記備忘錄，每份收費	10 元
(d) 附於政府土地契約內的完成規定事項證明書，每份政府土地契約收費	10 元
(e) 集體政府土地契約，每頁收費	10 元
15. 提供新界土地註冊處登記冊的副本，每對開頁收費	20 元
16. 在圖則副本上著色或標示顏色	150 元
17. 副本認證	150 元