

**BUILDING MANAGEMENT ORDINANCE**  
**(Section 12(3))**

**NOTICE OF CHANGE OF PARTICULARS**

The Incorporated Owners of .....,  
*(Name of Corporation)*

NOTICE is hereby given that with effect from the \_\_\_\_\_ day of \_\_\_\_\_  
20\_\_\_\_, particulars of the above-named Corporation have been changed  
as follows :

\*Here insert particulars  
of any change in:

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- (a) Name of the corporation,
- (b) Name or address of the building,
- (c) Address of the registered office of the corporation,
- (d) Name and address of the chairman, vice-chairman, secretary, treasurer and any other person who is a member of the management committee.

I have read the 'Notes About Your Personal Data' and fully understand it.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

.....  
*Secretary of the Management Committee*

To the Land Registrar,  
Hong Kong.

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**Note:** Notice must be given to the Land Registrar within 28 days of the date of any change in the registered particulars.